



**ROLE:** Scrum Master II

**LOCATION:** Belfast, United Kingdom

**SALARY:** Competitive + benefits

**REPORTING TO:** Team Lead

## **ABOUT US**

OpenData Belfast (ODB) is an InsurTech based in Belfast that provides data science and software services to the US insurance market. The company has a proven track record of building ground-breaking products for North American insurers and has helped its parent company achieve over \$1 billion in annual revenue through data science and analysis.

As part of its third age, ODB is developing an InsurTech platform that will provide a seamless digital customer experience for North American insurance customers. This platform will leverage ODB's expertise in data science and software development to accelerate the success of its parent company and provide a competitive advantage in the market.

## **THE ROLE**

We seek a passionate Scrum Master II to join our team to help build an innovative platform. You will have the opportunity to enter a green field environment and put your mark on creating solutions that are:

- Dedicated to improving the digital customer experience.
- Use of faster/more intelligent technologies
- Add to our culture of innovation and creativity.

**KEY DUTIES AND RESPONSIBILITIES** include the following. Other duties may be assigned.

- Follow Agile methodologies and principles for the coordination of multiple technology projects with personnel from the various IT functions (i.e., Quality Assurance, Development, Business Analysis, DevOps, Infrastructure), and PMO.
- Organise and facilitate daily stand-up meetings, reviews, retrospectives, grooming, demos, and other scrum-related meetings.
- Support and educate the Product Owner, especially with respect to grooming and maintaining the product backlog.
- Develop the team to become self-organising and empowered, facilitating decision-making, issue resolution and consensus among team members.
- Embrace a servant-leader role across Scrum teams and support them by proactively identifying and resolving impediments, so that the team can focus on delivering sprint goals without interruptions.
- Coach the team on how to use agile / scrum practices and values, to increase delivered value.



- Monitor sprint burndown charts and maintain other productivity metrics to ensure that committed sprint work can be completed, while preventing scope creep and identifying risks.
- Assist in dependency management and cross team coordination to ensure work across integrated systems is prioritized and delivered by the necessary scrum teams.
- Ensure that established processes are followed across teams while providing feedback for continuous improvement.
- Assist in Jira administration, the creation of eazyBI reports, and other add-ins to support process changes, tool enhancements, reporting changes, and other improvements.
- Collaborating with team, developing, and maintaining team standards, tools, and best practices, including working agreements and definition of done.
- Responding quickly, flexibly, and positively to change, using it as an opportunity to learn, develop, practice, and support the organisation.
- Assisting with internal and external communication, improving transparency, and radiating information.
- Work closely with the Project Managers on enterprise project plans, estimates, release dates, and new initiatives.
- This position has no supervisory responsibilities.

## **ESSENTIAL SKILLS AND EXPERIENCE**

- BSc/MSc - Computer Science, Software Engineering, or equivalent.
- CSM certification required.
- 6+ years working on software delivery projects.
- 4+ years of project management experience in software development using Agile and traditional SDLC methodologies.
- 4+ years of Scrum Master experience.
- Demonstrated excellence in leadership and ability to create collaborative, productive teams.
- Excellent communication and mentoring skills.
- Knowledge of other Agile approaches, including Kanban and XP.
- Knowledge and/or experience with widely successful agile techniques: User Stories, TDD, Continuous Integration, Pairing, Automated Testing, Agile Games, Story Mapping.



## **DESIRABLE SKILLS AND EXPERIENCE**

- A-CSM Certification preferred. PMP, PMI-ACP, or SAFe experience is a plus.
- Experience with enterprise agile planning tool. Experience administrating Jira preferred.
- Knowledge of the insurance industry would be beneficial but not essential.

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Strong organisational and task management skills. Strong relationship management and proven experience delivering high level of internal and external customer service.

Computer proficiency with strong skills in Microsoft Office applications. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

## **LANGUAGE SKILLS**

Must possess the ability to read and comprehend detailed instructions, correspondence, and memos as well as write simple correspondence. Must also be able to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organisation.

## **MATHEMATICAL SKILLS**

Must be proficient with the following: addition, subtraction, multiplication, and division in all units of measure, using whole numbers, common fractions, and decimals.

## **REASONING ABILITY**

Must be able to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Must also be able to deal with problems involving several concrete variables in standardised situations.

## **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.



While performing the duties of this job, the employee is regularly required to sit; use hands to finger, handle, or feel; and talk or hear. The employee frequently is required to reach with hands and arms. The employee is occasionally required to stand and walk. Specific vision abilities required by this job include close vision, distance vision, colour vision, peripheral vision, depth perception, and ability to adjust focus.

### **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate.

**NOTE:** This is not necessarily an exhaustive list of responsibilities, skills, duties, requirements, efforts or working conditions associated with the job. While this list is intended to be an accurate reflection of the current job, OpenData Belfast reserves the right to revise the functions and duties of the job or to require that additional or different tasks be performed when circumstances change.



## **BENEFITS & PERKS**

- Career and growth opportunities
- Proactive support
- Excellent financial incentives
- Comprehensive healthcare package
- Social events

**OPENDATA BELFAST LTD ARE PROUD TO BE A**



We are an equal opportunity employer, celebrate diversity and are committed to creating an inclusive environment for all employees.